

THE ENTRANCE COMMUNITY PRECINCT COMMITTEE

DRAFT Minutes of the Executive Meeting Tuesday, 1 September, 2009 at 4.00 pm, at 63 Stella Street, Long Jetty.

1. **Welcome and Apologies:** Tom Lyons opened the meeting at 4.10 pm, welcoming all in attendance.
In Attendance:, D Darlington, J Holderness, A Rowland and T Lyons. (4)
Apologies: V Scott, T Scott C Harvey, N Harvey M Pennings J Thomas
2. **Minutes of the Executive Meeting held on Tuesday, 4 August, 2009:** Moved J Holderness; Seconded A Rowland.
Matters Arising:
 - 2.1 **Special Meeting: The Entrance Road through Long Jetty on Tuesday, 27 October 2009 at 7:00pm** - Glenn Weymer, Central Coast Manager, RTA Central Coast confirmed attendance: WSC's Senior Transportation Engineer, Bob Burch tendered apologies due to being on leave.
ACTION: Secretary to invite to invite Long Jetty Business Group; North Entrance Progress Association; Watch; Wyong Ratepayers Association; The Entrance Chamber of Commerce and The Entrance Town Centre, Grant McBride, Member for The Entrance, WSC Councillors and WSC's Stephen Ashton and a stand in for Bob Burch.
 - 2.2 **TCS 3472 Pedestrian Traffic Control Signals in Long Jetty:** Doug Darlington reported that the RTA had replied saying that the site was linked to Thompson and Swadling Street lights and the delay was 120 seconds maximum.
 - 2.3 **WSC Traffic Committee Minutes:** WSC advised that minutes were now on web site, however forwarding copies was being discontinued.
 - 2.4 **Graffiti Campaign:** Doug Darlington advised that Turramurra Rotary presented their very successful graffiti removal program to the North Wyong Anti Graffiti Forum. It is hoped that Toukley and The Entrance Rotary will adopt a similar program in the near future.
3. **Minutes of the General Meeting held on Saturday, 15 August, 2009:**
Matters Arising:
 - 3.1 **Bus Network Brainstorming Session:** Dept Transport & Infrastructure advised of issue raised. Doug Darlington advised that Redbus are introducing direct routes to Gosford and Tuggerah Stations independent of the Bus Reform program.
ACTION: Secretary write to Minister for Transport about the lack of bus services on Sundays.
 - 3.2 **Pedestrian Safety at Roundabouts:** Doug Darlington advised he had written to Council on the issue, letter in correspondence tabled.
 - 3.3 **Lynn Sawyer:** Doug Darlington advised a card containing condolences set to Sawyer Family from TECPC.
4. **Business outstanding:**
There was no outstanding Business
5. **Correspondence:** Doug gave a summary of the Correspondence report to the meeting: See Attached report.
Matters Arising: Matters arising were dealt with as General Business.
6. **Treasurer's Report:** Charles has advised by email a credit balance of \$159.61 and advised that TECPC did not have sufficient funds to hold any sausage sizzles this year as the limited funds were needed to cover future liabilities.
7. **Update on Speakers Programme:**
 - September Meeting:** Marlene Pennings - "Landcare in our Shire"
 - October Meeting:** David Jack on "WSC Finances" (To be confirmed)
 - November Meeting:** Paul Barnes, new Manager The Entrance Town Centre.Action on December meeting deferred.

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8. General Business:

- 8.1 RTA to move to Bateau Bay.** Bill Annesley, President The Entrance Chamber of Commerce in an email sent on Friday, 28/08/2009 at 4:12pm advised that he had been approached by McBride's office today. The Member for The Entrance had been notified by the Minister for Roads that the Entrance R.T.A was moving to Bateau Bay. Bill Annesley was asked by Mc Brides office to get a letter together stating their reasons, if Chamber was against it. This letter needed to be in McBride's office by Monday morning as on Monday afternoon they would be in Parliament. TECPC emailed a letter to McBride's office and delivered a hard copy on Sunday opposing the move and cc'd it to WSC Mayor Bob Graham.
- 8.2 Magenta to be part of TECPC.** Doug Darlington advised an email was received from Bev Davis on 25th August, 2009, in response to TECPC's email dated Friday 7 August, 2009 requesting a reply to Vivienne Scott's letter dated 09 June 2009. The email requested the date that TECPC Precinct Meeting (or the Minutes) when this matter was considered and any further background information to support this proposal. Also forward any details of consultation with the Magenta Community. Doug Darlington advised that a search of the minutes showed no formal record though he remembered it being discussed.
ACTION: Secretary reply to WSC stating that TECPC was bringing the fact that Magenta was not represented by a Precinct committee and based on its location TECPC seemed the obvious fit and advise WSC that TECPC did not have the resources to consult with the Magenta Community and that TECPC believes this is a matter for WSC.
- 8.3 Official Opening of The Entrance Community Centre.** Doug Darlington advised that he had received an invitation to the Official Opening of the new Centre by the Mayor on Thursday 10th September from 11am and 2pm. TECPC intends to have a stall that advertises our presence at The new centre and shows TECPC past achievements. Following a suggestion from Colin Kennedy, Doug Darlington emailed the Mayor suggesting that the rooms at the Centre be named after Infants School teachers who taught there for decades and became an institution. The Mayor passed the email on for consideration.
- 8.4 Combined Precinct Forum On 21st October 2009.** WSC has advised that there will be a combined Precinct Forum. Discussion on community involvement in WSC decisions
ACTION: Secretary to advise WSC that the Chairperson, Secretary and Treasurer will be attending to represent TECPC. Agenda Items TECPC propose:
1. WSC increase Community participation - (See attached paper on Town Teams asking WSC to investigate the amount of community participation in committees.)
2. WSC investigate sponsoring Community Domain websites
3. WSC consider waiving rent for Precincts in WSC properties.
- 8.5 Closure of Rail Service beyond Wickham in Newcastle.** Watanobbi/Warnervale Community Precinct Committee email dated 24 August requested support from TECPC in opposing this rail closure.
ACTION: Secretary to advise them that TECPC supports trains continuing into Newcastle.
- 8.6 Distribution of Correspondence by email.** It was decided that the Secretary would only email urgent items and the amount of emails be kept to a minimum

Next Meetings:

General Meeting: Saturday 19th September at The Entrance Community Centre at 10:00am

Executive Committee Meeting: Tuesday, 6th October, 2009.at 4.00pm at 63 Stella St, LONG JETTY.

Meeting closed at 5:30pm



THE ENTRANCE COMMUNITY PRECINCT COMMITTEE

TOWN TEAMS and ACTION GROUPS DISCUSSION PAPER

Purpose

The purpose of this proposal is to encourage greater community involvement in the formal and ad hoc committees of Wyong Shire Council.

Background

At Community Precinct Workshop held on Tuesday 26 May 2009, TECPC raised the formation of a combined Precincts Transport Forum/Committee. (ITEM 4 Matters arising from the Precinct Forum) Doug Darlington spoke of more need for community input into transport planning decisions and sent Trevor Downing a copy of Tom Lyon's Transport information.

I came across the " **TOWN TEAM** " concept when researching data for The Entrance Peninsula Planning Strategy. Yorkshire, in the UK have established a number of Town Teams to help Council with planning.

- Town Teams are groups of people who work with their community to identify and shape projects designed to transform the place where they live.
- Integrate Yorkshire trained facilitators within the Town Teams to develop regeneration skills and ensure that learning stayed within the community.
- The programme had three phases: identify participants, provided formal facilitation training, facilitate a number of meetings.
- Participants gained skills which supported meaningful community consultation and community decision making.
- Integrate Yorkshire now has a better understanding of the individuals who join Town Teams. Improving their skills will be a important contribution to future sustainable communities projects.

The Town Team are a totally open one and the Town Team is wholly inclusive. Team meetings are open to all and take place at 7.00 pm, at different venues on the third Tuesday of every month. They are supported by **ACTION GROUPS**

The Action Groups seem to be many and varied covering many interests in the community. Examples of the Action Groups are:

- **Urban Space Group** - Deals particularly with issues relating to the built environment, considering and discussing planning applications.
- **Urban Space Group** - The agenda features presentations from architects on a new proposals.
- **Arts, Culture & Festivals Group**- Deal with issues regarding the arts and culture community in the area and are very keen to promote the cultural quality of Scarborough. They also cover Festivals

- **Active Transport Group** - Deal with issues relating to 'transport' (including cycling and walking) and environmental matters. They are also involved in organising the 'Friends Groups' in respect of the Scarborough to Whitby railway line
- **Forum for Tourism Group** - Deal with issues relating to tourism and visitor attractions. Its objective is to promote Scarborough as THE tourist destination.
- **Creative Coast (FAST) Group** - Deal with all issues relating to IT and the digital world. Creative coast is an independent network run by and for the creative community working in the arts, design and new media.
- **Harbour, Sandside and Piers Group** - Considering issues regarding the Harbour, Sandside and Piers.
- **Scarborough Business Association Group** - We're here to help you plan a successful business, and lifestyle, in and around Scarborough
- **Digital Scarborough Group** - The digital information and communications sector is one of the sectors in the economy, alongside energy and financial services, upon which the whole of the economy rests.

Action Groups report to their Town Team.

Proposal

In 2002 Council investigated Regional Governance which had desired outcomes of renewed partnerships between stakeholders and the community; a link between planning and financing infrastructure and service provision; a reporting mechanisms to measure progress and a regional data bank and geographic information system. It had an emphasis on partnership and relationships within the process of achieving the regional desired outcomes. Nothing seems to have come of it. See attachment.

I was impressed with the success of Dan Smith's Community Committee that helped him establish the Wyong Shire Vision. It led me to think Wyong Shire Council could do more to involve the community in its decision making.

Community Precincts could be organised in a similar way to provide greater input into the decisions of Council. A quick look at some of Council's committees show some like Tuggerah Lakes Estuary, Coastal and Foodplain Management Committee have community representation while others have none at all.

Council could encourage Action Groups within each precinct area that would report to the Precinct Committee. The value of this approach is that the Action Group focuses on an area that has particular interest to its members.

Then there are the areas such as the preparation of Master Plans for The Entrance Peninsula coming up and Yorkshire's structured "Town Team" approach may well be worth considering as a better way for Wyong Shire to involve the Community.

Recommendation

Council review all its current committees to see how much community involvement there is in them and develop Action Groups that represent the community to put additional input into the formal and ad hoc committees of Council.

Doug Darlington
Secretary

The Entrance Community Precinct Committee.

chapter 9

9.1 At a Glance

Desired Outcomes	<ul style="list-style-type: none"> ▪ Renewed partnerships between stakeholders and the community. ▪ Link between planning and financing infrastructure and service provision. ▪ Reporting mechanisms to measure progress. ▪ Regional data bank and geographic information system.
Action Points	<ol style="list-style-type: none"> 1. Partnerships and implementation. 2. Measuring our progress. 3. Cost and prioritise the actions. 4. Tackle the region's social challenges.

9.2 Where do we want to be: Desired Outcomes

- A renewed partnership between the three levels of government and the community.
- A strong link between planning and financing infrastructure and service provision.
- Reporting mechanisms designed to measure the progress towards a more sustainable region.
- The existence of and ongoing commitment to a regional data bank and geographic information system.

9.3

The Action Plan promotes an integrated approach to the long-term management of the Central Coast region, with an emphasis on partnerships between Local, State and Federal Government, regional stakeholders and the broader community.

9.4 Key Themes for Implementation

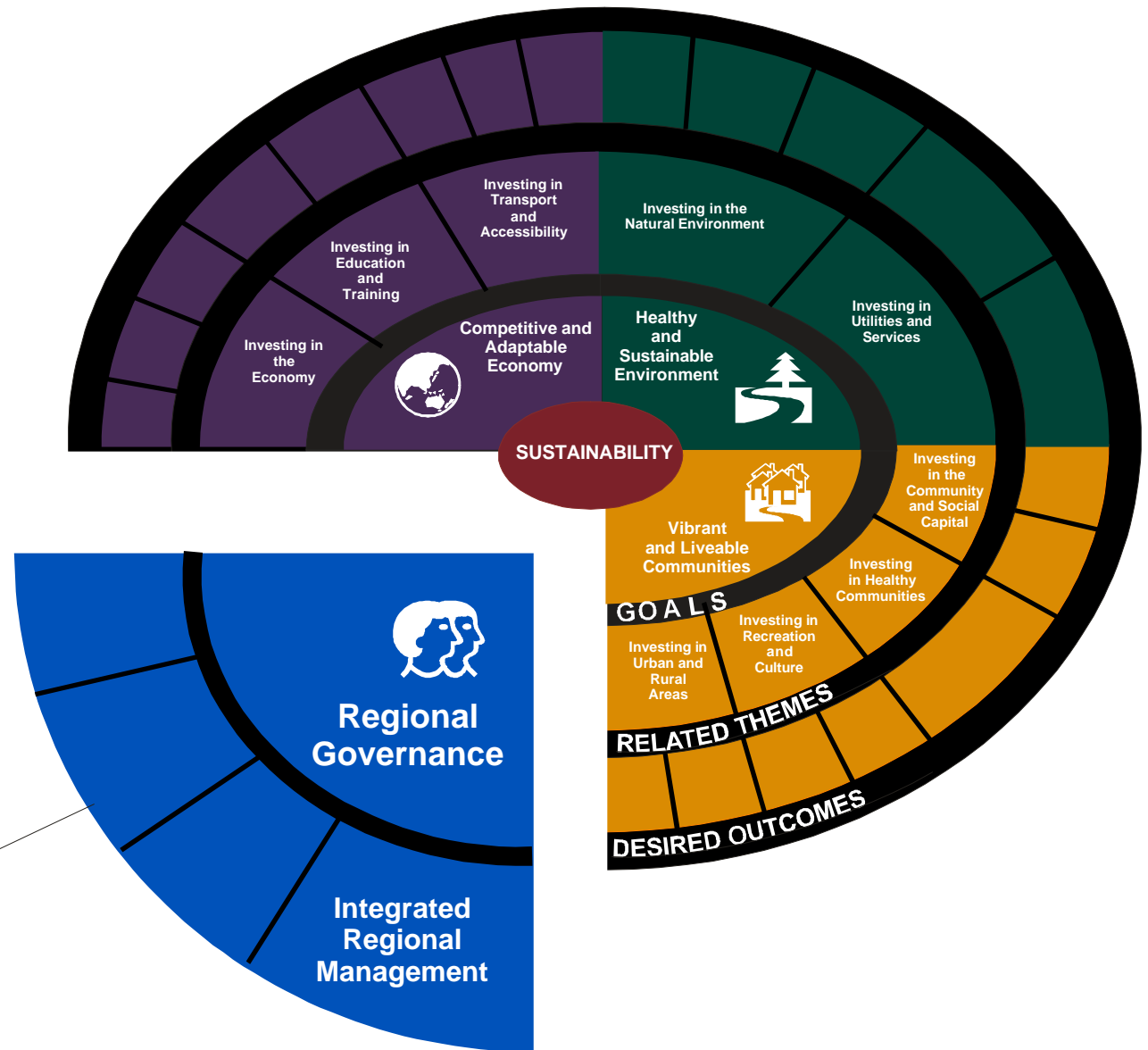
There are five key themes within the Action Plan, which set the direction for its implementation.

- i. An emphasis on **partnership and relationships** within the process of achieving the regional desired outcomes.
- ii. Recognition of the need for **alignment of policy and funding**.
- iii. Recognition that good regional planning requires both a clear **long-term** (10 to 20 years) vision and identified **short to medium term** (5 to 10 year) actions to achieve regional outcomes.
- iv. An emphasis on a **wide and adaptable range of implementation measures** to achieve regional outcomes. This includes both statutory and non-statutory measures to achieve balance between certainty in regional direction and flexibility for local implementation.
- v. An emphasis on creating a **living strategy** - that keeps us focused on the vision.

9.5

The Action Plan is underpinned by a philosophy of consensus and cooperation. The approach requires that a coordinating body, such as the Regional Forum under PlanFIRST along with the Central Coast Advisory Group (CCAG), be responsible for ensuring that there is integrated planning and decision-making in the region (Refer to chapter 2). 9.45.224

Regional Governance Action Points



- Partnerships and implementation
- Measuring our progress
- Cost and prioritise the actions
- Tackle the region's social challenges

9.6 Partnership and Relationships

The Action Plan is based on the primary partners participating in an open and transparent way with major regional stakeholders and the broader community and actively demonstrating how they are working towards the region's vision and desired outcomes.

9.7 Memorandum of Understanding

It is proposed that a Memorandum of Understanding (MoU) between the primary partners (State Government and Local Government: the two Councils) is prepared after adopting the Action Plan. The MoU will emphasise commitment to the vision, outcomes and principles in the Action Plan. Further MoUs with other major regional stakeholders may be progressively prepared and signed once the primary MoU is in place. 9.45.223 / 9.45.225

9.8

The Memorandum of Understanding would contain the following features: 9.45.223 / 9.47.231

- A commitment to regional partnerships.
- A commitment to the vision and outcomes in the Action Plan.
- A commitment to the roles and responsibilities of the partners outlined in the Action Plan.
- A commitment to work as a region in setting criteria and priorities to coordinate actions including the provision of regionally significant infrastructure.
- A commitment to prepare detailed local plans or management plans.
- A commitment to align policy and funding instruments with the Action Plan over time.
- A commitment to regularly monitor and review the Action Plan.

9.9

Further MOUs with other major regional stakeholders may be progressively prepared and signed once the primary MOU is in place. 9.45.225

9.10 Alignment of Policy and Funding

A significant factor in the successful implementation of the Action Plan will be the ongoing alignment of policy and funding from a range of stakeholders across the region. The Action Plan identifies existing and planned infrastructure and programs as well as new initiatives that will need to have funding committed to them.

9.11 Long Term Vision and Short Term Actions

Once the Memorandum of Understanding is in place, the first critical step is to cost and prioritise the short-term actions that will build the foundation to achieve the region's long-term vision. 9.47.231

9.12 Range of Implementation Measures

In the past, regional strategies have relied on statutory mechanisms for their implementation. The Action Plan approaches regional planning in a much more holistic way than just focusing on land use planning controls. It attempts to influence, and is influenced by, the strategies and actions of all regional agencies. The Action Plan will give guidance on the regional development direction while enabling flexibility at a local level to use a wide range of implementation measures. 9.45.225

9.13 A Living Strategy

It is recognised that the Action Plan is a courageous first step toward addressing the region's current and future issues. It is imperative that work towards the vision does not stop with the production of this plan, but continues as part of the ongoing process of building the future we want for the Central Coast. 9.45.224

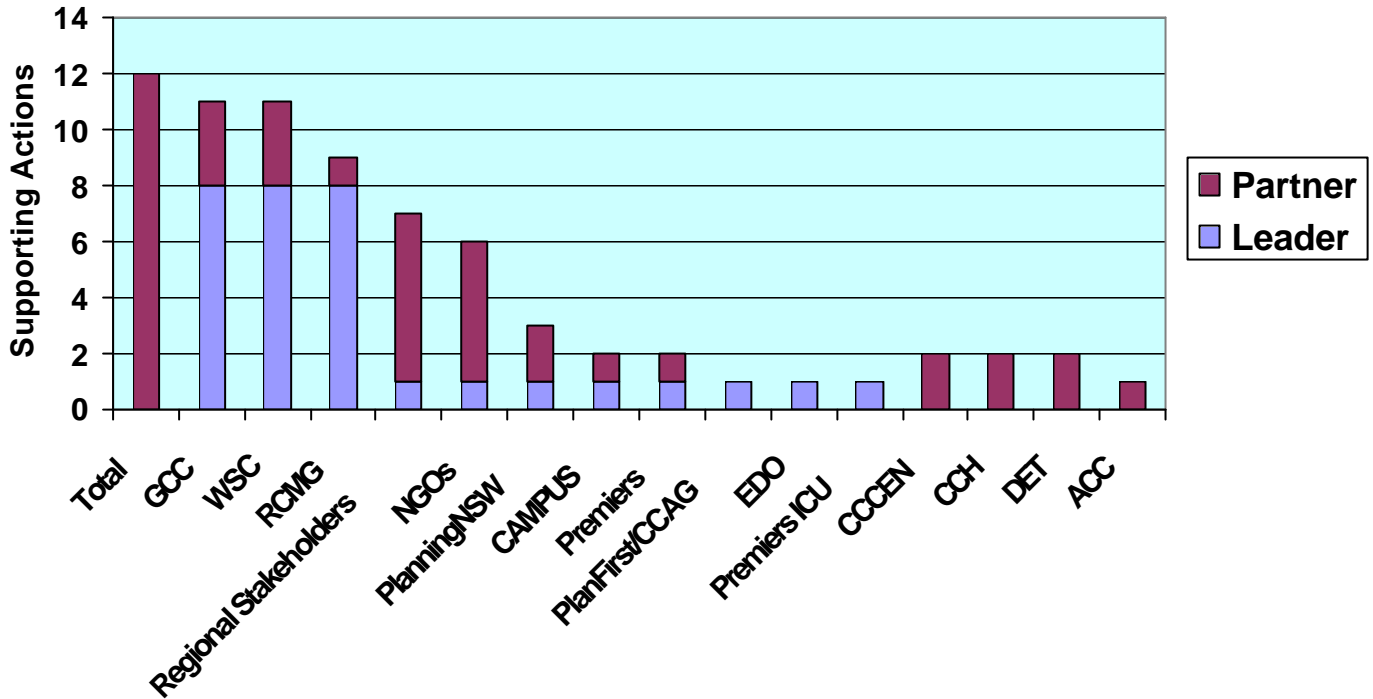


#	Action Points and Supporting Actions
9.45 Reg	Partnerships and implementation
9.45.223	Prepare and sign a Memorandum of Understanding (MoU) between the primary partners emphasising commitment to the vision, outcomes, principles and actions in the Action Plan.
9.45.224	Establish a leadership group to be accountable for the implementation of the Action Plan and to ensure there is integrated decision-making across the region.
9.45.225	Prepare a range of plans at a local and regional level that integrate with and support the implementation of the Action Plan.
9.45.226	Coordinate the activities of all regional leadership groups to ensure they align their activities to the Action Plan.
9.46 Reg	Measuring our progress
9.46.227	Prepare a set of Regional Indicators of Sustainability that will establish benchmarks and appropriate targets to measure our progress towards the desired outcomes.
9.46.228	Investigate the feasibility of establishing a framework under the nationally recognised Regional Futures Program to chart and monitor the desired economic, environmental and social future for the region
9.46.229	Establish a Regional Intelligence Group (RIG) responsible for preparing an Annual Report Card on the region's performance in implementing the Action Plan.
9.47 Reg	Cost and prioritise the actions
9.47.230	Agree on the methodology / tools to develop detailed costings of the actions and the process to prepare a regional financial plan / budget bid for the actions.
9.47.231	Develop a number of costing scenarios that will enable prioritisation of the actions on a five-yearly interval.
9.47.232	Prepare an annual Budget Statement to provide a comprehensive picture of key Government Programs on the Central Coast.
9.47.233	Investigate opportunities to establish an integrated regional approach to infrastructure management, funding, prioritisation and resource sharing.
9.48 Reg	Tackle the region's social challenges
9.48.234	Prepare an overarching Social Development Strategy for regional stakeholders, local and state government agencies.

9.14 Participation levels

The following graph highlights participation levels of the organisations and agencies responsible for leading and contributing to the supporting actions.

Regional Governance



Invited Partners

The graph shows the first fifteen invited partners arranged from left to right with priority given to those with a lead role. It also shows that:

- there are 12 supporting actions in total for regional governance;
- of which there are 11 lead partners responsible for their progress;
- the role of CCCEN, CCH, DET, ACC and any remaining partners are as invited partners only

The main lead agencies are Local Government through Gosford City and Wyong Shire Councils and State Government through the Regional Management Co-ordination Group. The regional stakeholders and Non-Government sector have significant involvement suggesting a desired bottom up approach.

The invited partners provide a good balance across the social, economic and environmental spectrums.

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- Australian Bureau of Statistics **Measuring Australia's Progress** 2002

ACTIONS



REGIONAL GOVERNANCE

#	Action Point	Para	#	Supporting Action	Current Program		Suggested Program			Time Frame	Invited Partners
					2002/03	2003/04+	New	Expansion	Within Existing Resource		
9.45 Reg	Partnerships and implementation	<u>2.30</u> <u>9.7</u> <u>9.8</u>	9.45.223	<ul style="list-style-type: none"> ▪ Prepare and sign a Memorandum of Understanding (MoU) between the primary partners emphasising commitment to the vision, outcomes, principles and actions in the Action Plan. 			✓				<u>GCC</u> <u>WSC</u> <u>RCMG</u>
		<u>2.40</u> <u>9.5</u> <u>9.13</u> <u>11.4</u>	9.45.224	<ul style="list-style-type: none"> ▪ Establish a leadership group (representative of the region's stakeholders and interests such as the Forum under PlanFIRST), to be accountable for the implementation of the Action Plan and to ensure there is integrated decision-making across the region. 			✓				<u>GCC</u> <u>WSC</u> <u>RCMG</u> NGOs Regional Stakeholders
		<u>2.29</u> <u>9.7</u> <u>9.9</u> <u>9.12</u>	9.45.225	<ul style="list-style-type: none"> ▪ Prepare a range of plans at a local and regional level that integrate with and support the implementation of the Action Plan. 			✓				<u>GCC</u> <u>NGOs</u> <u>RCMG</u> <u>WSC</u> Regional Stakeholders
		<u>2.29</u> <u>2.39</u> <u>2.40</u>	9.45.226	<ul style="list-style-type: none"> ▪ Coordinate the activities of all regional leadership groups to ensure they align their activities to the Action Plan including: <ul style="list-style-type: none"> ▫ Central Coast Advisory Group; ▫ Economic Development Organisation; ▫ Central Coast Transport Task Force; ▫ Central Coast Catchment Management Board; ▫ LHCCREMS; ▫ Central Coast Planning Advisory Group; and ▫ Central Coast Region Organisation of Councils. 			✓				<u>CCAG</u> <u>Plan First Forum</u> GCC NGOs RCMG Regional Stakeholders WSC
9.46 Reg	Measuring our progress	<u>7.26</u> <u>11.8</u>	9.46.227	<ul style="list-style-type: none"> ▪ Prepare a set of Regional Indicators of Sustainability that will establish benchmarks and appropriate targets to measure our progress towards the desired outcomes. 			✓				<u>RCMG</u> <u>GCC</u> <u>WSC</u> NGOs Regional Stakeholders

ACTIONS



REGIONAL GOVERNANCE

#	Action Point	Para	#	Supporting Action	Current Program		Suggested Program			Time Frame	Invited Partners
					2002/03	2003/04+	New	Expansion	Within Existing Resource		
		<u>11.8</u>	9.46.228	<ul style="list-style-type: none"> ▪ Investigate the feasibility of establishing a framework under the nationally recognised Regional Futures Program to chart and monitor the desired economic, environmental and social future for the region: <ul style="list-style-type: none"> ▫ In consultation with the community build holistic models to identify the interaction of the key social, environmental and economic drivers of change. ▫ Develop tools to compare and evaluate alternative pathways to sustainable development. ▫ Examine possible outcomes of future scenarios that may affect the region. 			✓				Campus EDO ACC CCEN CSIRO DSRD GCC PlanningNSW Premiers Regional Stakeholders UDIA WSC
		<u>11.4-6</u> <u>11.10</u>	9.46.229	<ul style="list-style-type: none"> ▪ Establish a Regional Intelligence Group (RIG) responsible for preparing an Annual Report Card on the region's performance in implementing the Action Plan. 			✓				RCMG GCC WSC NGOs Regional Stakeholders
9.47 Reg	Cost and prioritise the actions	<u>4.11</u>	9.47.230	<ul style="list-style-type: none"> ▪ Agree on the methodology / tools to develop detailed costings of the actions and the process to prepare a regional financial plan and budget bid for the region. 			✓				RCMG GCC WSC
		<u>4.10</u> <u>4.12</u> <u>9.8</u> <u>9.11</u>	9.47.231	<ul style="list-style-type: none"> ▪ Develop a number of costing scenarios that will enable prioritisation of the actions on a five-yearly interval. 			✓				RCMG GCC WSC
		<u>4.13</u>	9.47.232	<ul style="list-style-type: none"> ▪ Prepare an annual Budget Statement to provide a comprehensive picture of key Government Programs on the Central Coast and to assist Government agencies and the community to assess program and service priorities. 			✓				Treasury RCMG
		<u>5.15</u> <u>5.30</u>	9.47.233	<ul style="list-style-type: none"> ▪ Investigate opportunities to establish an integrated regional approach to infrastructure management, funding, prioritisation and resource sharing as outlined in the Central Coast Infrastructure Assessment Report. (2002) 			✓				Premiers (ICU) PlanningNSW GCC WSC CCH DET DSR Resource NSW TNSW

ACTIONS



#	Action Point	Para	#	Supporting Action	Current Program		Suggested Program			Time Frame	Invited Partners
					2002/03	2003/04+	New	Expansion	Within Existing Resource		
					9.48 Reg	Tackle the region's social challenges	<u>3.7</u> <u>3.22</u> <u>5.2</u> <u>8.2</u> <u>8.6</u> <u>8.40</u>	9.48.234	<ul style="list-style-type: none"> ▪ Prepare an overarching Social Development Strategy for regional stakeholders, local and state government agencies that: <ul style="list-style-type: none"> ▪ Streamlines business activities; ▪ Promotes greater efficiency; ▪ Maximises coordination opportunities; ▪ Focuses on the key priorities annually; ▪ Examines opportunities to assess the required levels of service; and ▪ Identifies a peak body to represent the region's community interests in relation to the provision of community and social infrastructure. 		